

Success Stories

Bringing You Success, One Story At A Time.

City School District

Benefits Department of Human Resources

Problem:

Recently GBS received an inquiry from our corporate web-site. The lead was passed on to the local GBS distributor. The manager of Benefits for the Human Resources Department of a very large city school district needed help with a file conversion. They had a need to create an individual file folder for every past and present employee of the school district. At that time, individual employee benefit selections were recorded on a form and batch filed by the insurance carrier. Needless to say there were issues with document retrieval.

Solution:

The distributor analyzed the space and filing needs of the district. It was determined that an individual folder would be created for every employee. The department head indicated that a data file of all employees was available. The distributor informed the user that GBS could create a color coded folder for every employee, based on the data provided. The client responded that that would be great, but they needed the new files shipped in just a few weeks. The answer was "YES". The client needed the files very quickly so that they could complete the conversion before the end of the summer. The social security number is used, coding the last three digits of the number. The first three digits are printed as xxx for security reasons. The first letter of the last name is color coded also which provides even faster retrieval. The full social security number is incorporated in the bar code.

In addition to the initial conversion, the client also purchased folders for new employees and will color code the new records using NetLabels. The distributor reports, "This is an excellent application. All City School Districts will have benefits files. The customer loves NetLabels and really appreciates the quality of the GBS product and service."

The label style used was #3723. You can view or print a sample of this label by going to www.netlabels.com . Now, click on the "print labels" box. Enter "guest" under username and password. Lastly, just scroll down the label styles until style #3723 appears and click on it.

To contact our NetLabels Support Group, call (800)873-4427 and ask for NetLabels, or send an E-Mail to netlabels@gbscorp.com

